

INTERNAL QUALITY ASSURANCE CELL

GOPALPUR COLLEGE, GOPALPUR, BALASORE



RESOLUTION NO: 4

Dated: 19.08.2014

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore, was held on 19.08.2014 under the Chairmanship of Amiya Kumar Palita, Principal in-charge of the college. The following signatories, the members of IQAC remained present in the meeting and took part in the discussion. The agenda wise discussion was made and the resolutions adopted in the meeting are given below.

Members Present

1. Amiya Kumar Palita
2. Khitishwar Dash
3. Rabindra Kumar Sahoo
4. Brajbandhu Sahoo
5. Naresh Kumar Parhi
6. Pravakar Mahajan
7. Subas Chandra Behera

Confirmation of last proceedings: The Resolution adopted in the previous meeting was read out and confirmed unanimously.

Construction of Gymnasium Hall: It is discussed in the IQAC that the construction work of Gymnasium Hall will be completed and the sports materials purchased for the purpose will be installed shortly for the benefit of the students. The matching share necessary for the completion of the project is proposed to be borne by the college.

About Women's Hostel: It is put to discussion that the women's Hostel has been completed for boarding of girl students. The steps have been taken to admit students for staying there. The cell felt it urgent to complete the left out work of electrical fittings. The hygienic condition of the Hostel should be given attention to and the staff recruitment for Hostel needs to be completed.

Feedback Collection: The IQAC decided to collect feedback from the students, teachers, parents and old students. The sample formats for the collection of views should be prepared and be distributed to the stakeholders. Its' result is to be put forth in the next meeting of IQAC.

Conduct of Class Seminars: The Internal Quality Assurance Cell thought it important to conduct seminars for the Honours students. The Resource Person may be invited to attend the seminar from the nearby colleges and the students are to present papers on the topic.

Computer Training Programme for Staff: It is decided that computer Training is very essential for staff. So, a step in this regard shall be taken by the college administration.

Preparation of AQAR on Activities of the College: It is decided that the Annual Quality Assurance Report for the Academic Year-2013-14 needs to be prepared and to be submitted. The data required from the different sections are to be collected by a committee.

The meeting was over with a vote of thanks to the persons present in the meeting.

[Signature]
Principal

Gopalpur College, Gopalpur, Balasore
GOPALPUR, BALASORE

[Signature]
Narayan Kumar Panda
Coordinator IQAC
Gopalpur College, Gopalpur, Balasore

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RESOLUTION NO: 5

Dated: 27.01.2015

A meeting of Internal Quality Assurance Cell of Gopalpur College, Gopalpur, Balasore, was held on 27.01.2015 at the IQAC Office to discuss about the agenda fixed earlier. Dr. Narendra Prasad Bugudei, the Principal in-charge of the college presided over the meeting and the persons who signed hereunder remained present and participated in the discussion. Their decision in the meeting is recorded hereunder.

Members Present

1. Dr. Narendra Prasad Bugudei
2. Khitishwar Dash
3. Rabindra Kumar Sahoo
4. Brajabandhu Sahoo
5. Naresh Kumar Parhi
6. Pravakar Mahajan
7. Purna Chandra Nayak
8. Subas Chandra Behera

Confirmation of last meeting: The proceedings of the last meeting was read out and confirmed after discussion.

Presentation of Action Taken Report: The action of the proposals of IQAC was presented by IQAC coordinator Mr. Naresh Kumar Parhi and the cell feels satisfied of working of Ladies Hostel.

Feedback of Stakeholders: The feedback of stakeholders was prepared and distributed. The cell wanted its analysis report to present shortly.

Conduct of Coaching for Competitive Examination: The IQAC decided to hold classes for Competitive Examination for final year students and pass out to appear

for the subordinate services. The College Employment and Information Cell shall be instructed to make such arrangement of classes for two weeks.

Filling up Earth in College Playground: It is decided that college playground work needed to be completed. The steps should be taken to fill up earth to make its surface smooth. The earth can be dug from the college pond to make it ready for fishing purposes.

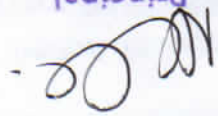
Organization of Remedial Coaching Class: The Internal Quality Assurance Cell discussed about the performance of students in Test Examination. It is decided to arrange some Remedial classes for clearing doubts of the students.

Official Work Distribution: It is decided that sectional work of the college shall be distributed properly among themselves. The Head Clerk is advised to distribute the work among the office Assistants and submit the report to the Principal for finalization and notification to carry on work properly.

Conducting Internal Audits: It is decided that the committee will be formed to make Audit of Accounts, Library and prepare Academic Report and submit those reports to the Principal.

Preparation for NAAC Accreditation: The members of the IQAC felt it urgent to prepare for NAAC accreditation as the previous certification has expired its tenure. So, the Principal is suggested to form a committee to take steps in this regard.

The meeting was over with a vote of thanks to the persons present in the meeting.



Principal
Gopalpur College

Gopalpur College, Gopalpur, Balasore

Narain Kumar Patra
Coordinator IQAC

Gopalpur College, Gopalpur, Balasore